

Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Selectmen Agenda
Regular Meeting @ 7:00 PM
Thursday, March 20, 2014
Colchester Town Hall
Meeting Room 1**

RECEIVED
COLCHESTER, CT
2014 MAR 17 PM 4:32

NANCY A. BRAY
TOWN CLERK
Nancy A. Bray

1. Call to Order
2. Additions to the Agenda
3. Approve Minutes of the March 6, 2014 Regular Board of Selectmen Meeting
4. Approve Minutes of the March 17, 2014 Special Board of Selectmen Meeting
5. Citizen's Comments
6. Boards and Commissions – Interviews and/or Possible Appointments and Resignations
 - a. Economic Development – Beverly Carr to be Interviewed
7. Budget Transfer
8. Tax Refunds & Rebates
9. Discussion and Possible Action on Historical Society Reimbursement Request
10. Discussion and Possible Action to authorize the Selectman to sign the contract with Susan McCaffrey, Yoga Instructor for the Senior Center, beginning 3/6/14 and ending 6/26/14
11. Discussion and Possible Action to authorize the submission of an Open Space Land Acquisition Grant for 144 McDonald Road to the Connecticut Department of Energy and Environmental Protection for consideration of the Open Space and Watershed Land Acquisition Grant Program
12. Discussion and Possible Action to approve the lease of a new Kyocera / Copystar CS-3051 ci photocopier with CCP Solutions LLC for the period March 7, 2014 to March 4, 2019 and authorize the First Selectman to sign all necessary documents.
13. Discussion and Possible Action that the Town of Colchester accept the portion of Goldberg Road and White Tail Lane located within phase A-1 of the White Oak Farm Conservation Subdivision as recommended by the Town Engineer.
14. Discussion and Possible Action on Acting Tax Collector Appointment Process
15. Discussion and Possible Action on 2014 – 2015 Budget
16. Citizen's Comments
17. First Selectman's Report

18. Liaison Report

19. Executive Session to Discuss negotiations with Clerical Union Local 1303-254 of CT Council 4

20. Adjourn



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Selectmen Minutes
Regular Meeting Minutes
Thursday, March 6, 2014
Colchester Town Hall – 7:00 PM
Meeting Room 1**

RECEIVED
COLCHESTER, CT
2014 MAR 10 PM 12:21
NANCY A. BRAY
TOWN CLERK

MEMBERS PRESENT: First Selectman Gregg Schuster, Selectman Stan Soby, Selectman Denise Mizla, and Selectman Mike Caplet, Selectman Rosemary Coyle

MEMBERS ABSENT: None

OTHERS PRESENT: Sal Tassone, Adam Turner, Nancy Bray, Don Lee, Walter Cox, Dot Mrowka, Robert Parlee, Edward Fusco, Bryan Kowalsky, Goldie Liverant, GiGi Liverant, Tricia Dean, and other citizens.

1. **Call to Order**
First Selectman G. Schuster called the meeting to order at 7:02 p.m.
2. **Additions to the Agenda - None**
3. **Approve Minutes of the February 20, 2014 Regular Board of Selectmen Meeting**
R. Coyle said that under Item #6, Budget Transfers, Addition Appropriation should be changed to read Additional Appropriation. Under Item #10, Discussion and Possible Action on Selectmen Operations Committee Recommendations, second paragraph, last sentence should be changed to read A \$16,000 place holder in the budget is to help the Bacon Academy Board of Trustees with the operational deficit and this financial help will help to get to the next step. (add period and remove "of a lease purchase agreement.")

R. Coyle moved to approve the Regular Board of Selectmen Meeting minutes of February 20, 2014 as amended, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
4. **Approve Minutes of the February 25, 2014 Special Board of Selectmen Meeting**
M. Caplet moved to approve the Special Board of Selectmen Meeting on February 25, 2014 as presented, seconded by S. Soby. Unanimously approved. MOTION CARRIED.
5. **Citizen's Comments-**
Charles Jackter, citizen, stated that he contacted the Fair Rent Commission regarding a complaint in which tenants are being charged by the landlord for a portion of an insurance policy. Jackter feels the amount charged to tenants does not match the actual cost of the policy to the landlord. First Selectman Schuster will speak to the Chairman of the Fair Rent Commission and find out what the disposition is of his complaint.
6. **Boards and Commissions – Interviews and/or Possible Appointments and Resignations**
 - a. **Chatham Health District – Russell Melmed to be Interviewed.**
R. Melmed was interviewed
 - b. **TVCCA Board of Trustees - Eleanor Phillips Reappointment to a Three Year Term to expire 3/6/2017**
 1. R. Coyle moved to reappoint Eleanor Phillips to the TVCCA Board of Trustees to a Three Year Term to expire 3/6/17, seconded by D. Mizla. Unanimously approved. MOTION CARRIED
 - c. **Economic Development Commission – Bruce H. Fox Possible Appointment for a Five Year Term to expire 10/1/2014**
 1. B. Fox to be appointed to a Five Year Term to Expire 10/1/2014
S. Soby moved to appoint Bruce H. Fox as a member of the Economic Development Commission to a Five

Year Term to Expire 10/1/2014, seconded by M. Caplet. Unanimously approved. MOTION CARRIED

- d. **Ethics Commission – Denise Ward Possible Appointment for a Three Year Term to Expire 11/1/2015**
 1. D. Ward to be appointed to a Three Year Term to expire 11/1/2015
R Coyle moved to appoint D. Ward as a member of the Ethics Commission for a Three Year Term to expire 11/1/2015, seconded by D. Mizla. Unanimously approved. MOTION CARRIED

7. Budget Transfers -

R. Coyle moved to approve the additional appropriation in the amount of \$3,900 to Anchor Engineering Services, Inc to fund the Paper Mill Road Bridge Feasibility of Improvements Study, seconded by M. Caplet. Unanimously approved. MOTION CARRIED

8. Tax Refunds & Rebates

R. Coyle moved to approve tax refunds in the amount of \$76.67 Honda Lease Trust, \$21.31 Rossi-Law Offices LTD, \$6.31 Jayson St. John, \$15 Kimberly Raia, \$326.29 Nicole Souza, \$49.58 Roy & Linda Glenn, \$45 Jonathan & Rebecca Liebich, \$189.07 Kevin Long, \$231.23 Laurene Chapman, \$217.96 Patrick Fenton, \$5.05 George & Claudia Maistrelis, \$4305.82 Michael & Hanrahan, \$6.15 Richard & Barber, \$10 Marie Ingram, \$20.14 Michael or Audrey Bis, \$148.31 Michael Lucco, and \$12 Peter & Lura Rafala, seconded by S. Soby. Unanimously approved. MOTION CARRIED

9. **Discussion and Possible Action to accept the final design and bid specification package for the Linwood Avenue Streetscape Project and permit the First Selectman to execute such documents to complete the project**
Selectmen discussed various points on solar lighting, species of trees, and curbing.

Adam Turner thanked Sal Tassone for executing all the necessary Engineer work.

M. Caplet moved to accept the final design and bid specification package for the Linwood Avenue Streetscape Project and permit the First Selectman to execute such documents to complete the project, seconded by S. Soby. Unanimously approved. MOTION CARRIED

10. **Discussion and Possible Action to authorize the Selectman to appoint Nancy A. Bray, Town Clerk, as applicant for the Historic Documents Grant Application FY 2015**

R. Coyle moved to appoint Nancy A. Bray, Town Clerk, as the applicant for the Historic Documents Grant Application FY 2015, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

11. **Discussion and Possible Action on UTMC Contract**

G. Schuster stated that the Board of Finance had no objections.

D. Mizla moved to approve Services Agreements for the periods 4/1/14-6/30/14 and 7/1/14-6/30/15 with the Town and authorization for First Selectman to sign all necessary documents, seconded by S. Soby. Unanimously approved. MOTION CARRIED.

12. **Discussion and Possible Action on Historical Society Reimbursement Request**

Goldie Liverant, Representative of the Historical Society, stated that the Society is asking the Board of Selectman to consider their plight for financial compensation of work done by a contractor in the amount of \$2,500 for major structural repair to the bricks in the basement. Made note that they currently do repairs for all other aspects of maintenance, however due to this being structural repair are asking for financial assistance. G. Schuster pointed out in the Lease Contract (99 Year Term, commenced in 2003) Section C that the landlord (Town of Colchester) responsibility is limited to the grounds.

The Selectmen were not opposed to providing assistance but would like to consider waiting to make a decision after further discussion and research on the matter.

NO ACTION

13. **Discussion and Possible Action on Memorandum of Agreement with CEC, Inc. (KX Dispatch)**

Don Lee, Deputy Fire Chief, explained the importance of the Agreement. The agreement is to bind the existing towns in KX in a tighter financial arrangement in order to give KX time to complete their merger without any towns moving to a different dispatch service. The agreement only goes forward if all towns execute. D. Lee pointed out that if KX were to be dissolved Colchester would see an impact because the town is dependent on the service. Towns involved: Colchester, Salem, East Hampton, East Haddam, Marlborough, Bozrah, Lebanon, and Haddam.

S. Soby moved to approve the Memorandum of Agreement with Colchester Emergency Communications and authorize the First Selectman to execute said agreement, seconded by R. Coyle. Unanimously approved. MOTION CARRIED.

14. **Discussion and Possible Action on 2014- 2015 Budget**

G. Schuster said that he presented his 2014-2015 budget to the Board of Finance on 3/5/14. The proposed budget is on the Town Website.

G. Schuster also stated that his budget includes adding a new officer in January 2015

D. Mizla recognized that the proposed budget put forth was very lean and looks good

a. Police Commission Presentation

Police Commission Members Robert Parlee and Edward Fusco, and Officer Bryan Kowalsky did a presentation on adding 24/7 police coverage which would include coverage for a 11pm to 7am shift. A proposal of a five year plan was handed out to Selectmen members. Discussion followed on current State Police overnight coverage and potential issues.

R. Coyle thanked Officer Kowalsky for his passion in this initiative

15. Citizen's Comments

Eleanor Phillips said that she was appalled that we don't have overnight coverage in town. She said that residents need to be made aware of this lack of coverage.

16. First Selectman's Report

G. Schuster reported on MIRMA meeting to the Board of Finance. Member towns met again. Discussed cost of loss portfolio transfer and that it is in the budget for next year, it was approved by the members.

G. Schuster made a statement on a police incident.

17. Liaison Report

D. Mizla, reported the Park and Rec meeting was Monday 3/3. They have revised the RFP, collecting interested parties in running concession stands. The Green is reserved for Concert on the Green 6/26-7/31. Youth Services is planning the Tie Dye Fest Fundraiser for 6/14/14. Community Clean Up Day at the youth center under coordination.

No other Liaison Reports

18. Executive Session to Discuss negotiations with Clerical Union Local 1303-254 of CT Council

S. Soby moved to go into Executive Session to discuss negotiations with Clerical Union Local 1303-254 of CT Council, Seconded by M. Caplet. Unanimously approved. MOTION CARRIED

Entered into executive session at 9:16 p.m.
The Board exited from executive session at 9:34 p.m.

21. Adjourn

M. Caplet moved to adjourn at 9:34 p.m., seconded by D. Mizla. Unanimously approved. MOTION CARRIED.

Respectfully submitted,

Tricia Dean, Clerk

Attachments:

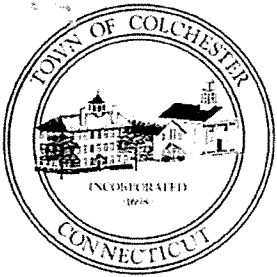
1. First Selectman's Gregg Schuster's statement on police incident

In today's Norwich Bulletin, there was a story about an alleged sexual assault of a 12 year old girl by a 16 year old male at the Colchester RecPlex. The alleged incident occurred in September.

It is a tragic case and I hope that justice will be served. I do want to voice some concern with the lack of communication by the State Police in this matter. The first time that I learned of this incident was yesterday when I was contacted by a reporter.

I want to express my extreme displeasure that I was not notified by the State Police of such a horrible incident which occurred on town property. It should be noted that Colchester Police were also not told of the incident nor was our Resident Trooper Supervisor. It is not acceptable to withhold this information from the town officials who are responsible for the safety of the public.

I sincerely hope that in the future, the State Police will ensure that the First Selectman is informed of these matters. I look forward to working with the State Police and the Colchester Police to review what occurred and determine if any security improvements should be made.



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

DATE: 3/12/14

BOARDS & COMMISSIONS APPLICATION

Name: Beverly Carr

Address: 19 Highwood Circle Colchester, CT. 06415

Home Phone: 537-0327 Email: bjfrenette@sbcglobal.net FAX: 537-0327

Work Phone: _____ Email _____ Town Residency 6 Years

Party Affiliation: Democrat Republican Unaffiliated (circle one)

Commission or Board you are interested in serving on: Economic Development

Educational Background: List name and location of school, # of years attended, Subjects/Major, Did you graduate?

High School: Glastonbury High School. 4 years. Graduated 1991

College: CCSU, New Britain, CT. 4 years attendance 1991-1995

Major: Sociology Minor: Criminal Justice BA

UConn School of Social Work 1996-1998

Major: Group work minor: casework MSW

Trade, Business _____ N/A
Or Correspondence _____
School _____

CONTINUED ON REVERSE SIDE

Work Experience: List length of employment, name and address of employer, position & reason for leaving:

Resume attached

Are you capable of making the commitment of time necessary to serve on this Board or Commission? yes

Why are you interested in serving?

I enjoy being a part of committees that help our town & community. I am interested in being a part of discussions about how to bring businesses to Colchester while maintaining the small town feel.

Do you have any experience or familiarity with this area?

I have been a member of the local PTO in the past. In this role I chaired school wide events & fundraisers, attended meetings and volunteered at school events.

If you are not appointed to this board or commission, would you be interested in other forms of public service?

Which ones? I'm unsure.

Date: 3/12/14

Signature: Beverly J. Carr

Beverly J. Carr, LCSW
19 Highwood Circle
Colchester, CT 06415
860.537.0327

education		
9/96-8/99	University of Connecticut School of Social Work Master of Social Work	West Hartford, CT
8/91-5/95	Central Connecticut State University Bachelor of Arts	New Britain, CT
experience		
6/08 - present	Beverly Carr, LCSW, LLC <i>Licensed Clinical Social Worker (Private Practitioner)</i> <ul style="list-style-type: none"> • Provide outpatient therapy for children, families, adults and couples • Work with community agencies to provide appropriate referrals to clients 	Southeastern, CT
7/07-10/08	Child and Family Agency of Southeastern CT <i>Director of Clinical Services</i> <ul style="list-style-type: none"> • Supervised Children's Program staff consisting of 4 Master's level clinicians • Provided short-term therapy to individuals and families • Screened and triaged all clients calling for initial services 	New London, CT
11/00-6/07	LEARN- Regional Multicultural Magnet School <i>School Social Worker</i> <ul style="list-style-type: none"> • Provided group, individual mental health services to elementary school students • Provided crisis intervention within the school on an as needed basis • Worked within classrooms teaching students anger management and social skills • Supervised MSW interns and PMHP Play Manager 	New London, CT
9/99-6/01	Glastonbury Parks and Recreation Department <i>GLAD Teen Coordinator (Part Time)</i> <ul style="list-style-type: none"> • Assisted in supervision of Coffeehouse Project in conjunction with Glastonbury Alcohol And Drug Council and Glastonbury Youth & Family Service • Worked with teens planning monthly anti alcohol and drug recreational program 	Glastonbury, CT
8/99-11/2000	Child and Family Agency of Southeastern CT <i>School Based Clinician I</i> <ul style="list-style-type: none"> • Provided group and individual mental health services to Middle School students through School Based Health Center • Worked as part of a team of school administrators to provide all around care for students • Provided individual and family counseling to clients in Southeastern Connecticut 	New London, CT
summer 1999	Yale-New Haven Hospital <i>Pediatric Social Work Intern</i> <ul style="list-style-type: none"> • Provided social work services for patients and their families on Adolescent Unit and Pediatric Intensive Care Unit in Children's Hospital • Acted as a source of support for families dealing with difficult issues such as grief and trauma 	New Haven, CT
8/98-6/99	Glastonbury Youth & Family Services <i>Outreach Social Work Intern</i> <ul style="list-style-type: none"> • Provided outreach services for high school students and public housing residents • Provided individual and small group counseling for elementary and high school students 	Glastonbury, CT
2/97-8/98	Bristol Boys & Girls Club <i>Youth Activities Director</i> <ul style="list-style-type: none"> • Supervised Education Department, Teen Center and Youth Game Room • Assisted Program Director in grant writing for youth development activities 	Bristol, CT
certifications	<ul style="list-style-type: none"> • State of Connecticut Certified School Social Worker (071) • State Department of Public Health Licensed Clinical Social Worker • NASW 1000- present 	

Board of Selectmen's Special Meeting Minutes
Tuesday, October 7, 2003 – 3:00 p.m.
Colchester Town Hall – Suite 201

MEMBERS PRESENT: First Selectman Jenny Contois, John McHugh and Nan Wasniewski

MEMBERS ABSENT: John Malsbenden and Kathy Standish

OTHERS PRESENT: None.

1. Call Meeting to Order: J. Contois called the special meeting to order at 3:04 p.m.

2. Authorize the First Selectman to sign the Lease Agreement with the Colchester Historical Society Regarding the Parsonage Property: J. McHugh motioned to authorize the First Selectman to sign the lease agreement with the Colchester Historical Society for a ninety-nine year lease as presented, seconded by N. Wasniewski. All members present voted in favor. MOTION CARRIED.

3. Adjournment: N. Wasniewski motioned to adjourn the special meeting at 3:05 p.m., seconded by J. McHugh. All members present voted in favor. MOTION CARRIED.

Respectfully submitted,

Theresa A. Peterson
Aide to First Selectman

Colchester Senior Center
BOS Request for Approval

TO: Board of Selectmen

FROM: Patricia Watts, Director

RE: Yoga Instructor Contract

DATE: 2/12/2014

This is a new contract with Susan McCaffrey, Yoga Instructor.
Yoga \$25 per session (requires a five person minimum per class).

Action Recommended:

That the Board of Selectmen authorize Gregg Schuster, First Selectman to sign the attached contract with Susan McCaffrey, Yoga Instructor, beginning 3/6/2014 and ending 6/26/2014.

Town of Colchester/Senior Center

95 Norwich Ave.
Colchester, CT 06415
(860) 537-3911

LETTER OF AGREEMENT

CONTRACT FOR PROFESSIONAL SERVICES BY & BETWEEN THE TOWN OF COLCHESTER SENIOR CENTER AND Susan McCaffrey Yoga Instructor

Name/Location	Time Period	Instructor	Pay Rate
Senior Center	3/6-6/26/14	Susan McCaffrey	\$25 Per Session

1. The contractor agrees to provide professional yoga instruction with the specifications contained in the "Scope of Services" listed below.
2. Compensation to the contractor shall be at the rate of \$25 per session for yoga instruction with a requirement of a five person minimum per class. The contractor shall be paid at the conclusion of each two week period, and shall be responsible for submitting invoices on a bi-weekly basis. Checks will be issued after invoices are received and approved. Invoices will be processed for payment no earlier than two weeks after the program has started. Please allow three weeks for initial processing.
3. It is the philosophy of the Town of Colchester that a contractor's appearance and attitude be reflected in his/her daily work practices. Contractors shall be expected to maintain a neat and clean appearance while under contract with the town.
4. If it is deemed necessary, the director of senior services/acting director reserves the right to add or cancel programs and to adjust work schedules as required, for the benefit of the program. The director of senior services also reserves the right to revoke all contracts where inability to work established schedules is not in the best interest of the program.
5. It is mutually agreed that this is a contract for services and not a contract for employment. The Contractor shall not be entitled to any employment benefits from the Town of Colchester such as but not limited to: vacation, sick leave, insurance, workers compensation, pension, and retirement benefits. The Contractor shall be responsible for the filing of federal state income tax information, as well as quarterly Social Security payments as a self-employed individual.
6. The Contractor shall at all times enter its appearance for, defend, indemnify, protect and save harmless the Town of Colchester from any and all claims for

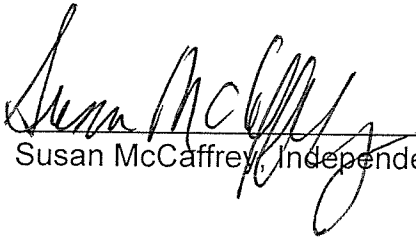
demands for damages, either in law, or in equity, arising out of or by virtue of the execution of this agreement.

7. An updated liability insurance certificate with coverage of \$1,000,000.00 evidence of Workers Compensation Insurance for the instructor will be provided upon acceptance of this contract. If your program is being held in a Colchester School Building you and any employees must submit fingerprint cards along with processing fee to the BOE office prior to your first class.
8. A scheduled meeting with the program coordinator prior to the start of the program is required. Rosters and attendance sheets will be given to the instructor prior to the first class. Please return accurate attendance sheets to the senior center office at the conclusion of your program.

If you agree with the terms and conditions stated above, please sign and return one copy of this contract.

Gregg Schuster, First Selectman

Date



Susan McCaffrey, Independent Contractor

2-27-14

Date

To: Adam Turner
From: Board of Selectman
Re: Open Space Grant
Date: March 13, 2014

MEMORANDUM

The Planning and Zoning Department is proposing to submit an application for the "Open Space and Watershed Land Acquisition Grant Program" (OSWA) sponsored by the Connecticut Department of Energy and Environmental Protection. The OSWA is a grant program which supplies financial assistance to municipalities, water companies and nonprofit land conservation organizations who are proposing to acquire land for open space or water protection purposes. OSWA applications including proposals and all supporting documents are required to be submitted to the Connecticut Department of Energy and Environmental Protection no later than **March 31st, 2014**.

The property subject of Colchester's OSWA grant application is located at 144 McDonald Road. Consisting of 10.21 acres (6.1ac dry land, 4.1ac of wetlands and 811 linear feet of watercourse), the property is located, approximately 6,400 feet to the Southeast of the Route 2 Eastbound entrance ramp, off of Parum Road (Route 354). The property is bordered by The Town of Colchester's Ruby Elizabeth Cohen Park to the North, McDonald Road to the East, Dutton Road to the South and a single family residential lot the West.

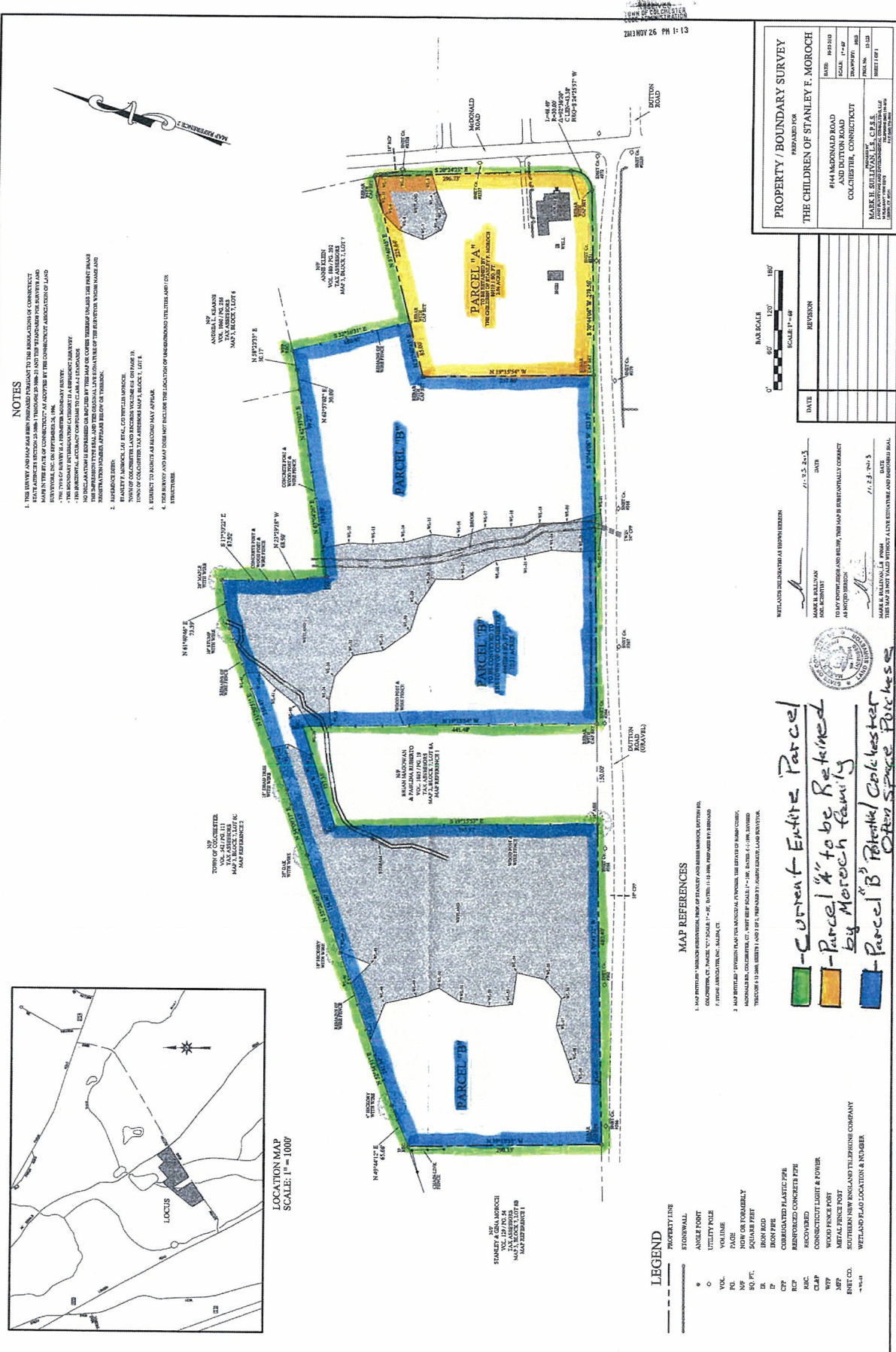
The project is consistent with the Town's Open Space Plan, Plan of Conservation and Development and also conforms to the State of Connecticut's Plan of Conservation and Development, the Southeastern Connecticut Council of Governments Plan of Conservation and Development and the Colchester Land Trust's Corridor system. The property border on the Towns Ruby Cohen Recreational Parcel and would add to those holdings

An application requirement of CT DEEP's OSWA grant program is the endorsement from the Local Planning and Zoning Commission, Conservation Commission and Open Space Commission. All three commissions have endorsed this application.

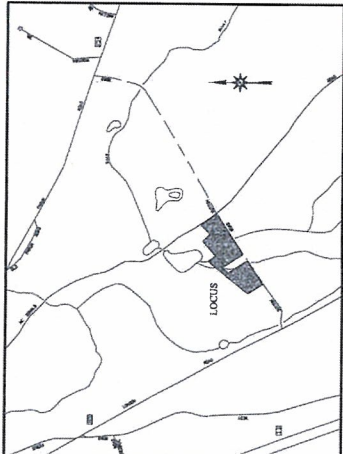
Move to authorize the submission of an Open Space Land Acquisition Grant application for 144 McDonald Road, Colchester, CT, to the Connecticut Department of Energy and Environmental Protection for consideration of the "Open Space and Watershed Land Acquisition Grant Program"

Attachments:

- 2011 Town of Colchester Open Space Plan
- Property Boundary Plan, 144 McDonald Road



- NOTES**
1. THIS SURVEY AND MAP HAVE BEEN PREPARED PURSUANT TO THE ANNOTATIONS OF CONNECTICUT STATUTES AND REGULATIONS, AND THE PROVISIONS OF THE PROFESSIONAL SURVEYORS ACT OF 1982, AS AMENDED BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS, INC. ON SEPTEMBER 24, 1986.
 2. THE TYPE OF SURVEY IS A PROFESSIONAL BOUNDARY SURVEY.
 3. THE BOUNDARY LINES SHOWN ON THIS MAP OR OTHER THEREOF UNLESS THE BIRTH DATES OR DEATH DATES OF ANY OF THE PARTIES TO THE SURVEY ARE SHOWN, ARE BASED ON THE INFORMATION FURNISHED BY THE PERSONS WHOSE NAMES AND REPRESENTATION WERE MADE APPARENT BY OR THROUGH:
 4. THE BIRTH AND DEATH DATES OF ANY OF THE PERSONS WHOSE NAMES AND REPRESENTATION WERE MADE APPARENT BY OR THROUGH:



MAP REFERENCES

1. MAP REFERENCE: "MORCH" BOUNDARY MAP OF STANLEY F. MORCH, BIRTH 1916, DEATH 1978, VOL. 11, PAGE 11, PREPARED BY BROADWAY SURVEYING, INC., HARTFORD.
2. MAP REFERENCE: "STANLEY F. MORCH" BOUNDARY MAP OF STANLEY F. MORCH, BIRTH 1916, DEATH 1978, VOL. 11, PAGE 11, PREPARED BY BROADWAY SURVEYING, INC., HARTFORD.
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Current Estate Parcel
 Parcel A to be Retained by Morch Family
 Parcel B Potential Cattle Pasture Other Space Purchases

LEGEND

- PROPERTY LINE**
- STONE WALL
 - ANGLE POINT
 - UTILITY POLE
 - VOLUME
 - WALL
 - POST OR FENCE LINE
 - SQUARE FOOT
 - IRON ROD
 - IRON PIPE
 - CONCRETE PIPE
 - REINFORCED CONCRETE PIPE
 - UNCOVERED CONCRETE PIPE
 - CONCRETE LIGHT & TOWER
 - WOOD FENCE POST
 - POST
 - SOUTHERN NEW ENGLAND TELEPHONE COMPANY
 - BIRTH CO.
 - WETLAND FLAG LOCATION & NUMBER



REVISION

DATE	DESCRIPTION

STANLEY F. MORCH
 BIRTH 1916, DEATH 1978
 VOL. 11, PAGE 11
 MAP REFERENCE 1

RECEIVED
 DEPARTMENT OF CONSTRUCTION
 HARTFORD, CONNECTICUT
 11-23-88

MARK H. BULLIVANT, L.S., C.P.S.S.
 11-23-88



WETLANDS REGULATIONS AS SHOWN HEREON
 MARK H. BULLIVANT, L.S., C.P.S.S.
 TO MY KNOWLEDGE AND BELIEF, THIS MAP IS ACCURATELY CORRECT
 AS NEARLY AS PRACTICABLE.

MARK H. BULLIVANT, L.S., C.P.S.S.
 11-23-88

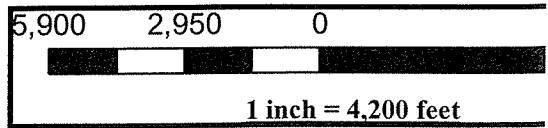
PROPERTY / BOUNDARY SURVEY

PREPARED FOR:
THE CHILDREN OF STANLEY F. MORCH

DATE	11-23-88
SCALE	1" = 100'
DRAWN BY	MHB
PLANNED BY	MHB
PROJECT NO.	11238

MARK H. BULLIVANT, L.S., C.P.S.S.
 11-23-88
 LICENSE NO. 11238

Town of Colchester
Protected and Managed
Open Space Map- 2013











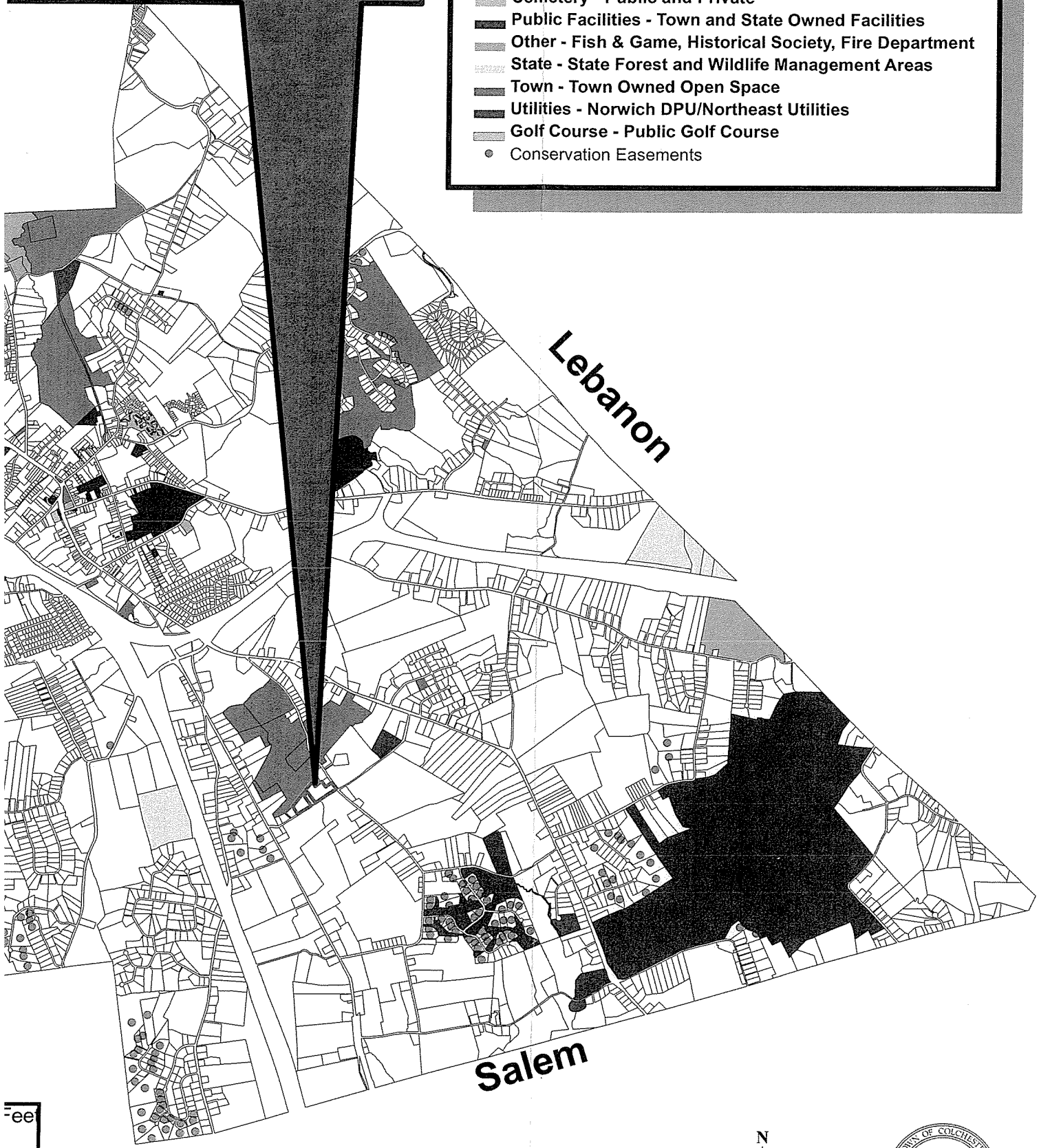
Proposed Land Acquisition McDonald Road

Legend

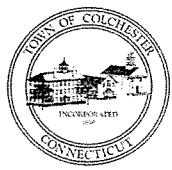
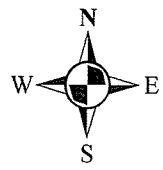
Conservation

Open Space Type


-  Cemetery - Public and Private
-  Public Facilities - Town and State Owned Facilities
-  Other - Fish & Game, Historical Society, Fire Department
-  State - State Forest and Wildlife Management Areas
-  Town - Town Owned Open Space
-  Utilities - Norwich DPU/Northeast Utilities
-  Golf Course - Public Golf Course
-  Conservation Easements



ee





Cragin Memorial Library
8 Linwood Avenue
Colchester, CT 06415
860-537-5752  Fax: 860-537-4559
www.colchesterct.gov/library

Date: March 13, 2014

To: Board of Selectmen

From: Kate Byroade, Library Director

Subject: Cragin Memorial Library- Photocopier for Library

Background

The Library has been looking for a complete photocopying solution that would provide copying and printing for the public and library use, including the ability to scan and print in color. The solution would replace three machines currently in place at the Library. The key concern has been to find a company that would integrate with the Library's print management system.

The proposed lease is \$177.33 per month for 60 months, for a color and black & white copier to serve as a network printer, offering scanner capabilities. The proposal includes a cash and coin-op machine for the public to pay for their copies and printouts. There is a per copy charge of \$0.01 per page for black & white and \$0.069 per page color, which will be billed quarterly. The lease includes all toner, parts, service calls, labor, and drum repair/replacement.

This proposal is lower than all other quotes received and is within the approved budget. The vendor has many years of experience serving public libraries in Connecticut and has recently completed a comparable installation at the East Hartford Public Library, utilizing the same print management system used at Cragin. The lease includes an addendum for municipal customers with a non-appropriation clause.

Recommendation

Approve the lease of a new Kyocera / Copystar CS-3051ci photocopier with CCP Solutions, LLC for the period of March 21, 2014 to March 21, 2019 and authorize the First Selectman to sign all necessary documents.



74 Marine Street, Farmingdale NY 11735
www.ccpcopy.com

Tel: 631-414-7945
Fax: 631-414-7312

Document Solutions • Copier MFP's • Print Management

Cragin Memorial Library CS-3051ci Proposal

Rev 3. February 12, 2014

Kate Byroade
Director
Cragin Memorial Library
8 Linwood Ave.
Colchester, Ct 06415
860-537-5732 ext.103

Dear Ms. Byroade,

This is the revised price quote you requested for the Color copier/printer to replace your current vended copier and printer. The new CS-3051ci is a Color copy/print system equipped with a Jamex coin/bill vend box configured for walk up copies and connection to your Cassie print management system. I will assist your IT department with installation to your network. Quoted price includes delivery, setup of equipment, demonstration and removal of our equipment.

A 60 Month Lease Term is available for \$177.33 per month. Service for this machine is contracted at \$0.01 per page B&W and \$0.069 per page color. Toner, parts, service calls and labor are included for a 5 year term. Please see our Service agreement for details.

Lease payments are made to the leasing institution separate from the service contract. Service is provided Monday through Saturday and after normal business hours if necessary. A 5 hour response time is our goal. Page billing is done through CCP Solutions (Continental Copy) on pay as you use on a quarterly basis, with no minimums or overages.

Thank you for continued partnership with myself and CCP Solutions LLC

Please sign below and I'll setup a day for delivery.

Date: _____

Equipment schedule

- 1-CS3051ci Color Multi-function Product (MFP)
- 1- Stand for MFP
- 1 Flat platen cover
- C,M,Y,K toners, 1 each
- 1 Jamex 6557 JPCIO coin/bill box (incl. interface for copier and print system)
- Instructions and keys for Vend box
- Delivery and installation
- Removal of the KM-2050 copier and coin box

Dan Alvarez
CCP Solutions LLC
203-376-1323
Dan.ccpcopy@gmail.com



OFFICE EQUIPMENT LEASE CONTRACT

Lessor ("We" or "Us"): Marlin Leasing Corporation300 Fellowship Road • Mt. Laurel, NJ 08054
phone: 888.479.9111 • fax: 888.479.1100

or

 Marlin Business Bank2795 E. Cottonwood Pkwy, Ste 120 • Salt Lake City, UT 84121
phone: 801.453.1722• Processing Office
1500 JFK Blvd, Ste 330
Philadelphia, PA 19106

www.marlinleasing.com

DESCRIPTION OF LEASED EQUIPMENT (Include quantity, make, model, serial number and accessories. Attach schedule if necessary.)**MUST BE COMPLETED**

One (1) Kyocera / Copystar CS-3051ci photocopier

LEASING CUSTOMER ("YOU")Company Name (Exact business name): Town of ColchesterFederal Tax ID#: 066001974Address: 127 Norwich AvenueColchesterNew LondonCT06415

Street

City

County

State

Zip

Phone: 860-537-7220

Fax: _____

Email: kbyroade@colchesterct.gov Corp. LLC Partnership Prop.Equipment Location: Cragin Memorial LibraryState of Incorporation/Organization: CT

Vendor: _____

Address: 8 Linwood Avenue, Colchester, CT 06415

Lease Term (Mos.)	Total No. of Payments	Amount of Each Payment	Advance Rentals	Payment Frequency	End of Term Purchase Option
60	60	177.33 (plus applicable taxes)	First and Last Mos.	<input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other:	<input type="checkbox"/> \$1.00 <input type="checkbox"/> Fair Market Value <input type="checkbox"/> Other:

TERMS OF LEASE

1. You (the customer) want to acquire the above equipment from the above vendor. You want us (one of the Lessors identified above) to buy it and then lease it to you. This Lease will begin when the equipment is delivered to you and will continue for the entire Lease Term plus any interim rent period. You will unconditionally pay us all amounts due, without any right to set-off. If we do not receive your payment by its due date, there will be a late fee equal to the greater of \$25.00 or 15% of the late amount (or, if less, the maximum amount allowable under law) which you agree is a reasonable estimate of the costs we incur with respect to late payments and is not a penalty. Upon your request, we will waive the first assessed late charge. We may charge you a partial payment (interim rent) for the time between delivery and the due date for the first regular payment. We may charge you a one-time documentation fee up to \$250. You agree that we may adjust the payment amount above if the final equipment cost varies from the amount the payment was based upon. This Lease is not binding on us until we sign it. To expedite this Lease, you asked us to accept your faxed signature and have agreed it will be considered as good as your original signature and admissible in court as conclusive evidence of this Lease.

2. Unless we have given you a written option to buy the equipment at the end of the Lease Term for \$1.00, you must notify us by certified mail between 90 and 180 days prior to the end of the Lease Term if you intend on returning the equipment. If you do not notify us, the Lease Term will automatically extend for 12 months under the same terms and conditions of this Lease. If you give us the proper and timely notice, then at the end of the Lease Term you shall return the equipment in good working order in a manner and to a location designated by us. You agree to reimburse us for our costs to refurbish returned equipment for damage beyond normal wear and tear. You are solely responsible for removing all data/images stored on the equipment prior to its return.

3. You alone selected the vendor and the equipment. You asked us to buy it. We are not related to the vendor and we cannot get a refund, nor is the vendor allowed to waive or modify any term of this Lease. Therefore, the Lease cannot be canceled by you for any reason, even if the equipment fails or is damaged and it is not your fault. We are leasing it to you "as is" and we disclaim all express and implied warranties, including any warranty of merchantability or fitness for a particular purpose. You are responsible for installation and all service. The vendor may have given you warranties. You may contact the vendor to get a statement of all warranties, if any. We assign to you any warranties the vendor may have given us. You shall settle any dispute regarding the equipment's performance directly with the vendor. You promise that the equipment will be used only for business and not for personal, family or household purposes. You will keep and use the equipment only at the above address and not move it or return it to us prior to the end of the Lease Term. Your payments may include amounts you owe to the vendor under a separate maintenance, service and/or supply arrangement. We may invoice such amounts on the vendor's behalf for your convenience. You agree that any claims related to maintenance, service or supplies will not impact your obligation to pay us the full amount due under this Lease.

4. If you do not pay us as agreed or fail to perform any other term of this Lease, you will be in default and you agree that we may (i) repossess or disable the equipment and/or (ii) directly debit (charge) your bank account(s) and/or sue you for all past due payments and other

charges and all payments due in the future to the end of the Lease Term, plus our legal and collection costs. If you are in default and/or do not meet your end of term obligations, we may also directly debit and/or sue you for the "residual" (end of term) equipment value. You agree to pay (i) a convenience fee of \$10 for any payment you elect to make by telephone and (ii) a charge of \$30 if any payment made by ACH or check is dishonored or returned. This Lease shall be governed by the laws of the Commonwealth of Pennsylvania (where we have an office and accepted this Lease). You agree that any suit relating to this Lease shall be brought only in a state or federal court in Pennsylvania. You irrevocably consent and submit to the jurisdiction of such courts, and you waive any claim that any such court is an inconvenient or improper forum. Each party waives any right to a jury trial. We will have title to the equipment at all times. This is a "true lease" and not a loan or installment sale. You grant us a first priority security interest in the equipment and authorize us to file Uniform Commercial Code ("UCC") financing statements (in case this is later determined not to be a "true lease"). You agree this is a "finance lease" under Article 2A of the UCC. You waive all UCC rights and remedies you may have, including those in Sections 2A-508 through 2A-522.

5. You must pay us for all sales, use, property and other taxes (and any penalties) relating to the Lease and the equipment. We may adjust this Lease and the payment above to finance for you any taxes and fees due at Lease inception. We may bill you based on our estimate of the taxes and fees. We may charge you an annual property tax administration fee up to \$25. Unless we have given you a written option to buy the equipment at the end of the Lease Term for \$1.00, we will be entitled to all tax benefits. If you do anything to disallow our getting these benefits, you will promptly indemnify (pay) us an equivalent amount. If we gave you a \$1.00 purchase option, we may require you to file all personal property tax returns. You accept all risks of loss, injury or damage caused by the equipment and shall indemnify us for all suits and other liabilities arising from the same. This indemnity will continue even after the Lease has ended. You must maintain acceptable public liability insurance naming us as "additional insured". You must keep the equipment insured against all risks of loss in an amount equal to the replacement cost and have us listed on the policy as "loss payee." If you do not give us proof of the required insurance within 30 days after the Lease commences, then depending on the original equipment cost we may either (i) obtain insurance to cover our interests and charge you a fee for such coverage (including a monthly administration fee and a profit to us) or (ii) charge you a monthly non-compliance fee up to \$50 (which provides no insurance benefit). You can cancel the insurance coverage fee or non-compliance fee at any time by delivering the required proof of insurance.

6. Since this Lease is based on your own credit rating, you may not assign (transfer) the Lease to anyone else. We may sell or transfer our interests to another entity, who will then have all of our rights but none of our obligations. Those obligations will continue to be ours. The rights we pass on to the new entity will not be subject to any defenses, claims or set-offs you may assert against us. All prior conversations, agreements and representations relating to this Lease or the equipment are integrated herein. None of the terms of this Lease shall be changed or modified except in writing duly executed by you and us. Any action by you against us must be commenced within one year after the cause of action arises or be forever barred.

ACCEPTANCE OF LEASE AGREEMENT**THIS IS A BINDING CONTRACT. IT CANNOT BE CANCELED. READ IT CAREFULLY BEFORE SIGNING AND CALL US IF YOU HAVE ANY QUESTIONS.**

Signature of Leasing Customer

Gregg Schuster

Print Name of Signer

First Selectman

Title

Date

Accepted and Signed by the Lessor identified above

Print Name of Signer

Title

Date

PERSONAL GUARANTY

I HEREBY PERSONALLY AND UNCONDITIONALLY GUARANTEE ALL AMOUNTS OWED BY THE LEASING CUSTOMER UNDER THIS LEASE. I AGREE THAT THE LESSOR MAY EXTEND, TRANSFER AND AMEND THE LEASE AND I AGREE TO BE BOUND BY ALL SUCH CHANGES. I WAIVE ALL NOTICES, INCLUDING NOTICES OF DEMAND AND DEFAULT. I AGREE THE LESSOR MAY PROCEED AGAINST ME SEPARATELY FROM THE LEASING CUSTOMER. I HAVE AUTHORIZED THE LESSOR AND ITS AFFILIATES AND DESIGNEES TO USE MY CONSUMER CREDIT REPORTS FROM TIME TO TIME IN ITS CREDIT EVALUATION AND COLLECTION PROCESSES, AS WELL AS TO OFFER FUTURE CREDIT PRODUCTS AND SERVICES. I AGREE THAT THE LEASE AND PERSONAL GUARANTY SHALL BE GOVERNED BY THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA AND ANY SUIT RELATING TO THE LEASE OR PERSONAL GUARANTY SHALL BE BROUGHT ONLY IN A STATE OR FEDERAL COURT IN PENNSYLVANIA AND I IRREVOCABLY CONSENT AND SUBMIT TO THE JURISDICTION OF SUCH COURTS, AND I WAIVE TRIAL BY JURY. I AGREE THAT MY FAXED SIGNATURE SHALL BE CONSIDERED AS GOOD AS MY ORIGINAL SIGNATURE AND ADMISSIBLE IN COURT AS CONCLUSIVE EVIDENCE OF THIS PERSONAL GUARANTY.

GUARANTOR #1 (Print Name)

Signature (Individually; No Titles)

Date

GUARANTOR #2 (Print Name)

Signature (Individually; No Titles)

Date

ACCEPTANCE OF DELIVERY

I AM AUTHORIZED TO SIGN THIS CERTIFICATE ON BEHALF OF THE LEASING CUSTOMER. I CERTIFY TO THE LESSOR THAT THE EQUIPMENT HAS BEEN DELIVERED AND IS FULLY INSTALLED AND WORKING PROPERLY. I AUTHORIZE THE LESSOR TO PAY THE VENDOR AND COMMENCE THE LEASE.

Authorized Signature

Gregg Schuster, First Selectman

Name and Title (Please Print)

Equipment Delivery Date

Addendum to Equipment Lease Contract for leases to state or municipal entities

This addendum (the "Addendum") is incorporated into and a part that certain Equipment Lease Contract by and between CCP Solutions, LLC _____ ("Lessor," "we," "us") and Town of Colchester, Connecticut _____, a state or municipal governmental entity ("Lessee," "you," "your") executed by the Lessee on _____, 2014, under which the Lessee will lease Kyocera / Copystar CS-3051ci photocopier _____ from the Lessor. This Addendum and the Equipment Lease Contract together are one contract. This Addendum shall amend the Equipment Lease Contract to the extent, and only to the extent, that the terms of this Addendum are inconsistent with the terms of the Equipment Lease Contract. All other terms of the Equipment Lease Contract shall be and remain in full force and effect. In consideration of the Lessor's ("we") agreement to purchase the equipment and lease it to the Lessee ("you"), the Lessee agrees as follows:

- I. REPRESENTATIONS, COVENANTS AND WARRANTIES OF LESSEE.** You hereby represent, covenant and warrant to us as follows: (a) You are authorized under the Constitution and laws of the State to enter into this Lease (and the other agreements and documents relating to the Lease, hereinafter included in the definition of "Lease") and to perform all of your obligations hereunder and thereunder; (b) The officer of the Lessee entity who is executing the Lease and each Schedule has been duly authorized to execute and deliver same under the terms and provisions of a resolution of your governing body, or by other appropriate official action; (c) In authorizing and executing the Lease, you have complied with all public bidding, usury and other State and Federal laws applicable to the acquisition of the Equipment; (d) You have sufficient appropriations or other funds available to pay all amounts due under Lease for the applicable fiscal year; (e) The Equipment is essential to your proper, efficient and economic operation; (f) You have never terminated an equipment lease, lease-purchase or similar contract due to non-appropriation of funds or defaulted under the terms thereof.
- II. NON-APPROPRIATION OF FUNDS.** You believe that funds can and will be obtained in amounts sufficient to make all Lease Payments during the Lease term. You and your fiscal officer hereby covenant that you (the Lessee entity) and he/she will do all things within your and his/her power to obtain, maintain and properly request and pursue funds from which the lease payments and payments for other related charges, if any, may be made, specifically including in your annual budget requests amounts sufficient to make such payments for the full Lease term. You intend to make all such payments for the full Lease term if funds are legally available for that purpose. If your official governing body does not allot you funds for the succeeding fiscal year to continue such payments under the Lease, and you have no other available funds to continue making such payments under the Lease or to purchase, lease or rent other equipment or services to perform functions similar to those performed by the Equipment under this Lease, you may terminate the Lease at the end of the then current fiscal year, by giving ninety (90) days prior written notice to us, and enclosing therewith a sworn, notarized statement that the foregoing conditions exist. **The foregoing shall be the sole circumstance in which you will not be legally obligated to continue making such payments beyond the end of the then current fiscal year.** Upon the occurrence of this event, if any Lease is terminated by you in accordance with this paragraph, you agree (i) not to purchase, lease or rent personal property to perform the same or similar functions as, or functions taking the place of, those performed by the Equipment under this Lease, and (ii) not to permit such functions to be performed by your own employees or by any agency, contractor, service provider or other entity affiliated with or hired by you, for a period of three hundred sixty (360) days; provided, however, that these restrictions shall not be applicable in the event that the Equipment under this Lease is sold by us and the amount received from such sale, less all costs of such sale, is sufficient to pay the then balance otherwise then due from you under this Lease. If the application of these restrictions would affect the validity of this Lease, you agree to provide us with an opinion of your counsel relating to the circumstances of non-appropriation. Upon the occurrence of this event, you shall, at your cost and expense, both restore the Equipment to its original condition (excepting only reasonable wear and tear) and return it to us in accordance with the terms set forth in Section III of this Addendum. Upon termination of the Lease by reason of non-appropriation of funds as provided herein, you shall not be responsible for the payment of any additional Lease Payments coming due with respect to succeeding fiscal years. However, (a) **you shall continue to remain responsible for the payment of all past due payments and other obligations that accrued under the Lease prior to the end of the 90-day notice period referred to above;** and (b) if you have not delivered possession of the Equipment to us at your expense and conveyed title to us or released your interest in the Equipment to us within ten (10) days after the termination of the applicable Lease, the termination shall nevertheless be effective, but you **shall be responsible for the payment of damages in an amount equal to the amount of the lease payments thereafter coming due under the Lease that are attributable to the number of days after such ten (10) day period during which you fail to take such actions, plus all other losses suffered by us as a result of your failure to take such actions as required.** Non-Appropriation under one Lease shall not affect the validity or enforceability or any other lease or contract between you and us.

III. RETURN OF EQUIPMENT. Notwithstanding any contrary terms set forth or implied in the "Equipment Lease Contract," upon the expiration or termination of the Lease in accordance with its terms prior to the payment of all lease payments and other amounts due to us hereunder, you shall return the Equipment to us in the same condition it was in as of the date it was delivered to you, excepting only reasonable wear and tear, in the following manner as may be specified by us in our sole discretion: (a) by delivering the Equipment at your cost and expense to such place within the State as we shall specify; or (b) by loading such portions of the Equipment as are considered movable at your cost and expense, on board such carrier as we shall specify and shipping the same, freight prepaid by you, to a place specified by us. If you refuse to return the Equipment in the manner designated above, we may repossess the Equipment and charge you with the costs of such repossession and/or pursue any other remedy provided to us in this Lease or under law.

IV. OPTION TO PURCHASE. Notwithstanding any contrary term set forth or implied in the "Equipment Lease Contract" or any separate purchase option document executed by us, upon the expiration of the originally scheduled term of the Lease, provided you have made all scheduled payments to us, have not terminated the Lease by reason of non-appropriation or other reason, and are not then in default under the Lease, you shall have the option to purchase our interest in the Equipment for the purchase option price specified in such purchase option.

V. FINANCIAL INFORMATION. During the term of this Lease, you annually shall provide us with current annual financial reports, budgets, proof of appropriation for the ensuing fiscal year and such other financial information relating to your ability and commitment to continue the Lease as may be requested by us.

The terms of this Addendum shall inure to the benefit of Lessor's successors and assigns.

Intending to be legally bound, the parties hereto have executed this Agreement effective as of the effective date of the Equipment Lease Contract.

LESSOR: CCP Solutions LLC 74 Marine St.Farmingdale, NY 11735

LESSEE: Town of Colchester, Connecticut

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



EQUIPMENT LEASE CREDIT APPLICATION

INTERNAL USE

App # _____
Sales Rep _____

www.marlinleasing.com

Marlin Leasing Corp.
300 Fellowship Rd. • Mt. Laurel, NJ 08054
phone: 888.479.9111 • fax: 888.479.1100

or Marlin Business Bank
2795 E. Cottonwood Pkwy., Ste 120 • Salt Lake City, UT 84121
phone: 801.453.1722

Processing Office
1500 JFK Blvd., Ste 330
Philadelphia, PA 19102

The business equipment you are acquiring can be leased (subject to acceptance by one of the lessors identified above) under the following terms:

TOTAL EQUIPMENT COST: \$ 10639.80 Term: 60 mos. Rate Factor Used: _____
Monthly Payment (plus applicable taxes): \$ 177.33 Purchase Option: _____
Advance Rentals: \$ _____ Security Deposit: \$ _____ Other: _____

EQUIPMENT BEING LEASED (Include quantity, make, model, serial number and accessories.) CHECK HERE IF EQUIPMENT IS USED.

One (1) Kyocera / Copystar CS-3051ci photocopier

Equipment Location (If different than below.): Cragin Memorial Library 8 Linwood Avenue Colchester CT 06415
Street City State Zip

LESSEE INFORMATION MAY WE CONTACT LESSEE IF ADDITIONAL INFORMATION IS NEEDED? YES NO

Full Legal Business Name: Town of Colchester
Address: 127 Norwich Avenue Colchester New London CT 06415
Street City County State Zip
E-Mail: _____ Web Address: _____ No. of Employees: _____
Phone: 860-537-7220 Fax: _____ Federal Tax ID #: 066001974 Years in Business: _____
Nature of Business: Municipality Years of Ownership: _____
State of Incorporation/Organization: Connecticut Business Type: Corp. Limited Liability Corp. Partnership Proprietorship

OWNERS, PARTNERS OR GUARANTORS

1) Name: Not Applicable Title: _____ SS#: _____
Home Address: _____ Home Phone: _____
2) Name: _____ Title: _____ SS#: _____
Home Address: _____ Home Phone: _____

BANK INFORMATION

Name of Bank: _____ Bank Officer: _____
Phone: _____ Deposit/Check Acct. #: _____ Loan Acct. #: _____
Name of Bank: _____ Bank Officer: _____
Phone: _____ Deposit/Check Acct. #: _____ Loan Acct. #: _____

TRADE REFERENCE

Name of Supplier: _____ Contact: _____
Address: _____ Phone: _____

VENDOR INFORMATION DEALER GROUP CODE: _____

Name: _____
Address: _____
Street City County State Zip
Phone: _____ Fax: _____ E-Mail: _____

The person(s) supplying the above information certifies to both potential lessors identified above that it is true and correct. The Owners/Partners/Guarantors recognize that their individual credit histories may be a factor in the evaluation of the lease applicant and, thus, authorize the lessor(s) or its assignee or its designee to investigate their personal credit status. This includes obtaining and using their consumer credit reports from time to time in the credit evaluation and collection processes, as well as to offer future credit products or services.



18 Beadel Street, Brooklyn NY 11222
www.ccpcopy.com

Tel: 718-782-5064
Fax: 718-388-7894

Document Solutions = Copy Products = Print Management

Service Agreement

 MFP

 Printer

 Fax

 Coin-op

Customer Billing Info				Equipment Location. (If different from billing address)			
Customer Name: Cragin Memorial Library				Customer Name:			
Contact Name: Kate Byroade				Contact Name:			
Dept.: Library Director				Dept.:			
Street/PO: 8 Linwood Ave				Street/PO:			
City: Colchester		State: CT	Zip: 06415	City:		State:	Zip:
Bldg.:	Room#:	Suite:	Bldg.:	Room#:	Suite:		
Phone#: 860-537-5732 Ext: 103				Phone#:			
Fax#:				Fax#:			
Email:				Email:			

ID#:	Equipment Description	Scan charge	Page charge	Minimum	Cost per term	Excess charge
	CS-3051 MFP	NA				
	B&W pages per		\$0.01			
	Color Pages per		\$0.69			
	Covers all toner, parts, maintence, labor.					
TOTALS: NA						

USE ADDITIONAL PAGES FOR ADDITIONAL EQUIPMENT

All service agreements include: Toner, parts, service calls and Labor. Unless stated IT network is NOT included.

Sales Tax Not Included. Tax Exempt? Yes No If Yes, Attach Certificate

Length of contract: 60 Months	Invoicing: All units on one <input type="checkbox"/> Separately <input type="checkbox"/>
Meter Reading Frequency: Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/>	Purchase Order? No <input type="checkbox"/> Yes <input type="checkbox"/> PO#

Accepted by: CCP Solutions LLC

BY: _____
(Authorized signature)

Title: _____
(Please Print)

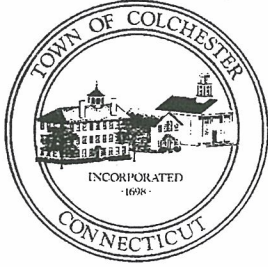
Date: _____

Customer (Legal Name)

BY: X _____
(Authorized signature)

Title: _____
(Please Print)

Date: _____ Fed ID#: _____



Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

March 17, 2014

To: Colchester Board of Selectmen

From: Salvatore A. Tassone P.E. – Town Engineer

Re: White Oak Farm Conservation Subdivision, Lebanon Avenue (Route 16) and Goldberg Road, Colchester, CT. prepared for Ponssett Ridge LLC.

By: Angus McDonald Gary Sharpe Associates, Inc. **(phase A-1 Goldberg Road extension and White Tail Lane)**

The Owner of the referenced Subdivision phase A-1 (Rodney Goldberg), has requested the acceptance of the subject portion of Goldberg Road and White Tail Lane as Town Roads.

As shown on the attached sketches, the subject portion/extension of Goldberg Road is approximately 1,350 feet long and White Tail Lane is approximately 500 feet long.

As a condition of the approved Subdivision, upon extension of the previously existing Goldberg Road, it is required that the “wing” portions of the old cul-de-sac road right-of-way be deeded from the Town back to the abutting property owners as noted on the attached sketch. To accomplish this, the Developer has prepared and submitted the necessary Quit Claim deeds which are to be signed by the Colchester First Selectman. These deeds can be executed and filed by the Town after the proposed formal acceptance of the referenced roads.

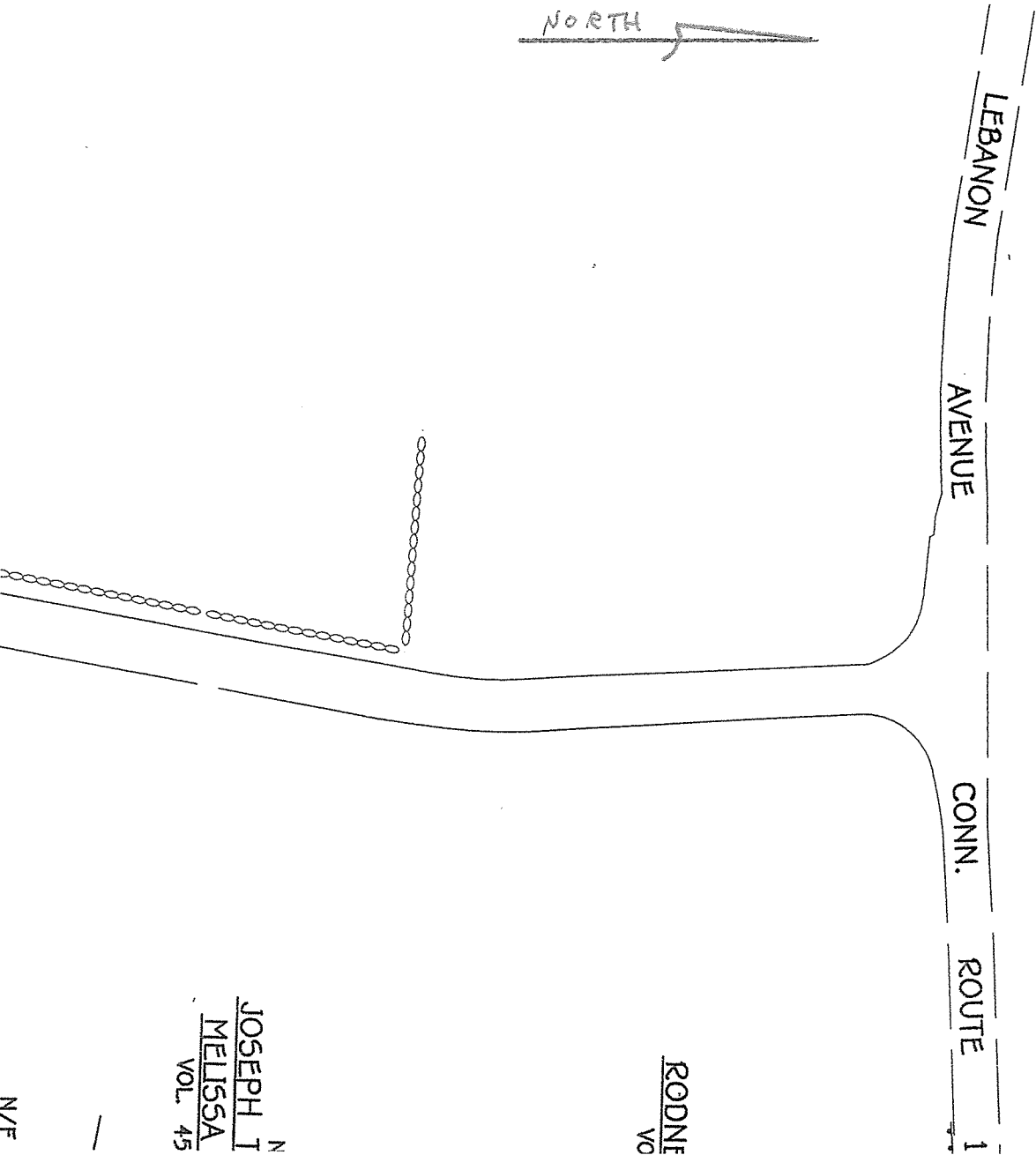
As of March 17, 2014 all of the required public improvements associated with the subdivision phase A-1 roads have been completed and are in good condition. The necessary legal documents and road as-built plan have been submitted and the required Road Maintenance bond is in place. It is therefore recommended that the town of Colchester accept the portion of Goldberg Road and White Tail Lane located within phase A-1 of the White Oak Farm Conservation Subdivision as town roads.

RECOMMENDED MOTION:

Motion that the Town of Colchester accept the portion of Goldberg Road and White Tail Lane located within phase A-1 of the White Oak Farm Conservation Subdivision as recommended by the Town Engineer.

COPY OF SHEET 13 WHITE OAK FARM SUBDIVISION - COLCHESTER CT.
SHOWING LOCATIONS OF OLD GOLDBERG Rd CUT-DE-SAC TO BE DELETED.
FROM TOWN BACK TO ADJUTTING PROPERTY OWNERS.
SCALE: 1"=100'
3/17/14

NORTH



RODNE
VO

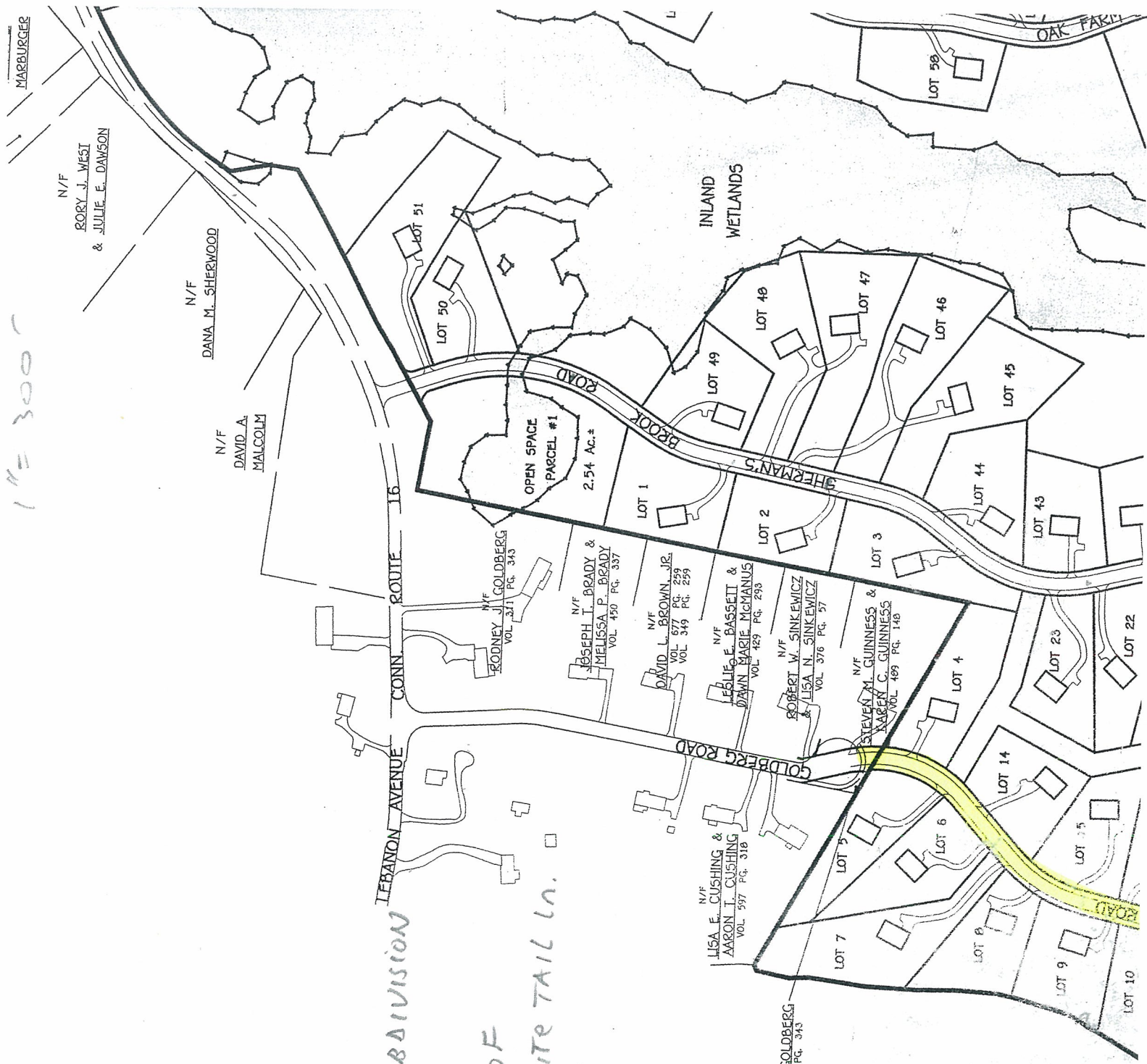
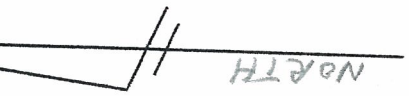
JOSEPH T
MELISSA
VOL. 45

N/F

3 PER
BLE ACRE

COPY OF SHEET 1
WHITE OAK FARM SUBDIVISION
COLCHESTER CT.
SHOWING PORTION OF
GOLDBERG RD AND WHITE TAIL Ln.
WITHIN PHASE A-1
SCALE: 1" = 300'
3/17/14

1" = 300'

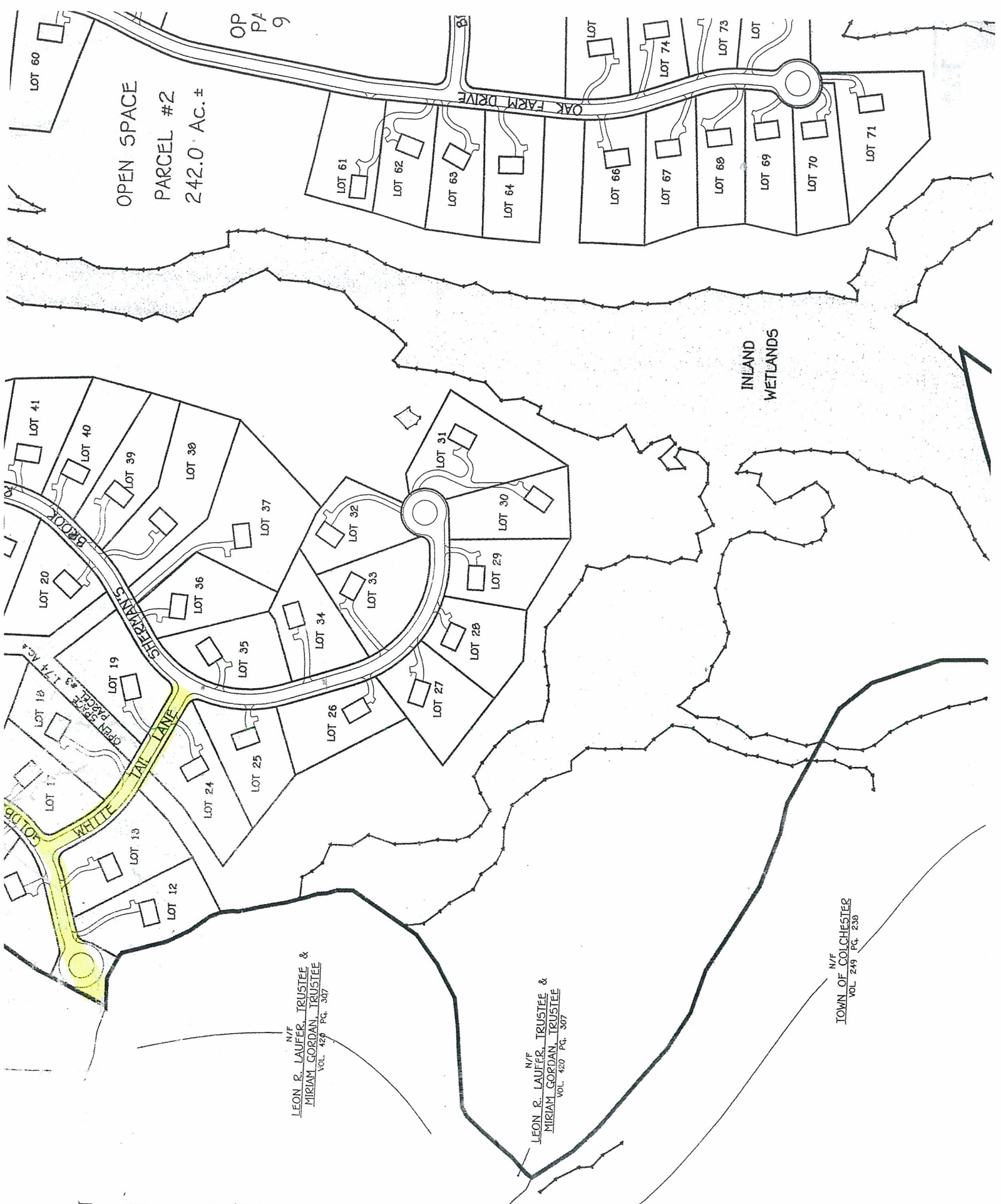


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N/F
LEON R. LAUFER, TRUSTEE &
MERIAM GORDAN, TRUSTEE
VOL. 231 PG. 10

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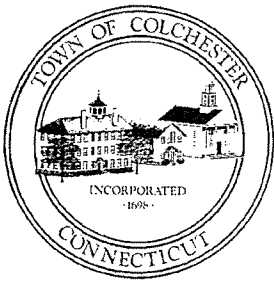


N/F
LEON R. LAUFER, TRUSTEE &
MIRIAM GORDAN, TRUSTEE
VOL. 429 PG. 307

N/F
LEON R. LAUFER, TRUSTEE &
MIRIAM GORDAN, TRUSTEE
VOL. 429 PG. 307

N/F
TOWN OF COLCHESTER
VOL. 249 PG. 239

OP
PA
9



Town of Colchester, Connecticut


127 Norwich Avenue, Colchester, Connecticut 06415

Gregg Schuster, First Selectman

MEMORANDUM

To: Board of Selectmen

cc:

From: Gregg Schuster, First Selectman 

Date: 3/17/14

Re: Acting Tax Collector Appointment Process

There is currently a vacancy in the office of Tax Collector. Section C-502, paragraph D of the Town Charter states:

Succession and vacancies. If the position of Tax Collector is vacant for any cause, the Board of Selectmen shall immediately designate an Acting Tax Collector, with all powers and privileges incident thereto. Such Acting Tax Collector shall hold such office until the next regular election. At this election, the electors shall elect a successor to fill the unexpired term.

Based on review of documentation, it appears that the history of vacancies is as follows:

When there was a vacancy in this office in 1999, the board solicited applications, used an external panel to make a recommendation, and then appointed an Acting Tax Collector. The charter language at that time is the same as the current charter.

When there was a vacancy in this office in 2001, the board appointed an internal candidate as "Interim Acting Tax Collector" for a six month trial period. After six or seven months, the individual was appointed as the Acting Tax Collector until the next municipal election.

The board should discuss the process to fill this vacancy.